CAD Designer

Hours:

- Monday - Friday, 8:00 AM - 4:30 PM

Role and Responsibilities

- Prepare assembly and component drawings for sales orders, inquiries, or new product development using PTC Creo software
- Maintain configurations, generate bills of material, and load component and assembly data into ERP software
- Prepare production and submittal packages for internal and external use (2D/3D electronic files, special tagging and notations, preparing paper copies, etc.)
- Perform drawing revisions and modifications, including updating of the ERP system
- Work with assembly, manufacturing, and quality assurance departments to resolve issues
- Assist in training of new personnel on CAD functions and department procedures

Qualifications and Education Requirements

- Two (2) + years of job experience in CAD design or product evaluation testing, associate degree or equivalent preferred
- Ability to work in a fast-paced environment working on multiple projects concurrently

Preferred Skills

- 3D modelling experience (PTC Creo preferred)
- Microsoft Outlook, Office (Word, Excel, etc.)